

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

Policy Committee Meeting

April 10, 2019 3:30 – 5:00

Central Office

Agenda

I. Call to Order

- JLIE – Student Automobile Use
- JIHB – Searches of Student Automobiles on School Property
- EEAG – Use of Private Vehicles to Transport Students
- JICC – Student Conduct on School Buses
- JFCB – Care of School Property by Students {Possible Deletion}
- GDBAA – Support Staff – Reward for Outstanding Performance {Possible Deletion}

Next Meeting: May 8, 2019

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JLIE
Code Change School Board 1 st Read 7/14/10 Previously - JHFD Code/Revision School Board 2 nd Read/Adoption: 8/11/10 Review Policy Committee: April 10, 2019	Page 1 of 1 Category: Recommended

STUDENT AUTOMOBILE USE

The Oyster River Cooperative School Board encourages high school students to use the bus transportation provided to them. However, students may be granted the privilege of driving to school in their own vehicles if the requirements in this policy are met.

1. A student must complete a Student Driver Request/Registration Form that includes documentation concerning the student's vehicle, insurance and parental permission. No application will be approved without appropriate insurance or parental permission.
2. Students who are approved to drive to school must park only in areas designated for student parking.
3. Students may not access their vehicles or leave school grounds during the school day without permission of the building administrator.
4. Students should be aware that any vehicle that they drive to school may be subject to search as provided by Board policy [JIHB](#).
5. Students are required to drive safely and obey all traffic/parking rules while operating a vehicle on school grounds.
6. In order for a student to drive his/her vehicle to any school-sponsored activity off school grounds in which he or she is participating, prior written permission from the student's parent/guardian must be provided on the appropriate form and in accordance with all applicable Board policies and school rules.
7. The building administrator has the discretion to suspend or revoke a student's driving privileges and impose other disciplinary measures for driving infractions or other violations of Board policies or school rules. The building administrator may also report driving infractions to local law enforcement authorities as he/she deems appropriate.
8. Students are not allowed to transport other students to school sponsored activities in which he or she is participating, except in special circumstances, without prior written permission from the parent/guardian of the passenger and the driver and the approval of the building administrator.

Cross References: [EEBBAG](#) – Use of Private Vehicles to Transport Students
[JFICC](#) – Student Conduct on School Buses

[Student Driver Permission Form is part of this policy.](#)

~~Oyster River Cooperative School District~~

~~STUDENT DRIVER PERMISSION FORM~~

I understand that the Oyster River Cooperative School District *Extra Curricular Activity Guidelines* require parents to transport their children to out of district individual extracurricular activities. I am asking that the Superintendent and/or his/her designee waive this requirement for _____ and allow him/her to drive his/her private vehicle to _____ School for _____ during the _____ school year.

I knowingly and voluntarily release, acquit, discharge and waive, and further agree to indemnify, hold harmless and reimburse each and all of those released, from and against any claim which I, my child or any other parent, relative or next of kin of ours, successors, or assigns or any other person, firm or corporation may now or hereafter have or claim to have known or unknown, seen or unforeseen, directly or indirectly, or within or without the control of those released, and also all claims which said minor has or hereafter may acquire, either before or after my child has reached the age of majority, for or on account of any losses, damages, personal injuries, pain and suffering, death, property damage, contract claims, or negligence resulting from, or arising out of, directly or indirectly, during, or in connection with my child's driving his/her private vehicle to _____ School.

I certify that _____ can be expected to drive in a responsible manner and will adhere at all times to applicable school district policies. I further certify that both the driver and vehicle are insured. I understand that, in the event of an accident, the driver's insurance provides the primary insurance coverage on the vehicle and its occupants.

I hereby give my permission for _____ to drive in his/her private vehicle to _____ School for _____ during the _____ school year.

(Parent/Guardian)

(Date)

JLIE-R

STUDENT AUTOMOBILE USE - PERMIT APPLICATION

Student
School

Age

Student's address (street, town/city, zip code)

Automobile (Year, made, model, color)

License Plate No.

Student's Driver's License No.

Owner of automobile

Owner's address (street, city/town, zip code)

I certify that the above information is true. I agree that my being able to operate and to park a vehicle on school property is a privilege conditioned on my willingness to have that vehicle subject to search by school authorities at any time the vehicle is on school property. I also understand that it is my responsibility to obey all posted speed limits while driving on school grounds, to operate the car safely, to display properly the school parking sticker, to park in designated areas, and to make certain that the car does not contain drugs, alcohol, weapons, or other items prohibited by law or school rules. Finally, I understand that any violation of this agreement or other school rules can lead to the revocation of all parking privileges. I further understand that motor vehicles in violation of this regulation may be subject to towing at the student's or owner's expense.

Student's signature

I, the parent/guardian of _____ hereby verify the information supplied above and understand and agree with the rules pertaining to the operation of vehicles on school grounds or property.

Signature of Parent/Guardian

NHSBA VERSION

JLIE - STUDENT AUTOMOBILE USE

(Download policy)

Category R

Improper use of a motor vehicle on school grounds can result in suspension from school (in school or away from school) for a period of time not to exceed five (5) days. Driving a motor vehicle from school grounds during the school day without written authorization will be considered improper use of a motor vehicle and will be considered grounds for suspension.

Parking at the school is a privilege granted by the school and the privilege will be withdrawn if it is abused.

Prior to driving or parking on school grounds, Students will be required to register motor vehicles in the main office and will be required to have a school sticker on the motor vehicle.

If a student leaves the school grounds in a motor vehicle without authorization, parents will be notified and the Student will be subject to disciplinary action, including suspension from school.

Reviewed: October, 2004

Revised: July, 1998

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OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB
Policy Committee: January 7, 2015 Policy Committee: March 11, 2015 School Board First Read: March 18, 2015 School Board Second Read/Adoption: April 1, 2014 Policy Review: April 10, 2019	Page 1 of 1 Category: Recommended

SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY

Oyster River Cooperative School District students recognize that parking their automobiles on school property is a privilege and not a right. As part of this privilege, the district may search students' automobiles while parked on school property if the district has reasonable suspicion that a violation of school rules or policy has occurred. Students consent to having their automobiles searched by parking in school parking lots.

In the event that an employee of the school district has reason to believe that drugs, drug paraphernalia, or weapons are present in a student's automobile, that employee will inform the building principal, who will then conduct a search of the automobile. The principal shall fill out a vehicle search form, which will be maintained by the district.

Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized. Contraband seized during the course of a search will be preserved and held in accordance with applicable administrative rules and procedures.

Legal Reference:

NH Constitution, Pt.1, Art.19

Cross Reference:

JIHB-R – Student Operated Vehicle Search Report

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JIHB-R
Policy Committee: January 7, 2015, March 11, 2015 School Board Adoption: April 1, 2015	Page 1 of 1

SEARCHES OF STUDENT AUTOMOBILES ON SCHOOL PROPERTY

STUDENT OPERATED VEHICLE SEARCH REPORT

NAME OF SCHOOL: _____

NAME OF STUDENT: _____

ADDRESS: _____

DATE OF SEARCH: _____

OWNER OF VEHICLE: _____

REASON(S) FOR SEARCH: _____

RESULTS/ITEMS RECOVERED: _____

VEHICLE DESCRIPTION AND TAG #: _____

ADMINISTRATOR: _____

WITNESS: _____

ADDITIONAL NOTES: _____

Cross Reference:

JIHB – Searches of Student Automobiles on School Property

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: EEAG
Date of Adoption: November 7, 2011 Previously: EEBB Code Revision: June 16, 2010 School Board First Read: November 6, 2013 School Board Second Read/Adoption: December 4, 2013 Policy Committee Review: April 10, 2019	Page 1 of 1 Recommended

USE OF PRIVATE VEHICLES TO TRANSPORT STUDENTS

Any use of private vehicles to transport Oyster River Cooperative students to or from school, field trips, athletic events, or other school functions, must have prior authorization by the Superintendent or his/her designee. The Board specifically forbids any employee to transport students, except the teacher's own children, for school purposes without prior written authorization by the Superintendent or his/her designee. Individuals providing unauthorized student transportation do so at their own expense and liability.

Any employee or private citizen using their own or a rented vehicle to provide school-authorized student transportation must have automobile liability insurance of not less than \$500,000 Combined Single Limit and provide a Certificate of Insurance naming the District as an Additional Insured. The District will maintain liability insurance, which will be in excess of the owner's primary insurance for authorized student transportation.

Persons under contract with the school district to provide school transportation services must have a valid School Bus Driver Certificate/License in accordance with applicable rules and laws. All vehicles must be approved by the New Hampshire Department of Safety as meeting all applicable school bus safety standards. Parents transporting their own children are exempt from this requirement, per Department of Safety regulations.

Persons providing transportation on an incidental basis, i.e., not specifically as part of a contract to transport, must have a valid driver's license, and the vehicle used must have a current New Hampshire inspection sticker. A commercial license is required for any vehicle that has a capacity of 16 or more.

No student shall be sent on school errands using any automobile. No student will transport another student for school authorized transportation.

Reimbursement for use of private vehicles may be made, but only if the employee or other person has prior approval of the designated administrator.

Legal References:

New Hampshire Code of Administrative Rules Section Saf-C 1304.05, Exemption From School Bus Driver's Certificate

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JICC
Date of Adoption: June 29, 1988 Previously: JFCC Date of Revision: August 4, 1999 Code Change Adoption School Board: May 2, 2012 Policy Committee Review: April 10, 2019	Page 1 of 1

STUDENT CONDUCT ON SCHOOL BUSES

Students using [Oyster River Cooperative School](#) district transportation must understand that they are under the jurisdiction of the school from the time they board the bus until they exit the bus.

The bus driver will have responsibility to maintain orderly behavior of students on school buses and will report misconduct to [the transportation director who will then report to](#) the student's principal.

The school principal will have the authority to suspend the riding privileges of students who are disciplinary problems on the bus by failing to conform to the rules and regulations promulgated by the school board. Parents of children whose pattern of behavior and misconduct on school buses endangers the health, safety, and welfare of other riders will be notified that their children face the loss of school bus riding privileges in accordance with the student discipline code.

RSA 189:9-a

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: JFCB
Date of Adoption: October 19, 1988 Dates of Revision: October 18, 1995, August 4, 1999 Policy Review for Possible Deletion: April 10, 2019	Page 1 of 1

CARE OF SCHOOL PROPERTY BY STUDENTS

Students will be held responsible for proper care and return of books issued to them. Textbooks must be covered; students must pay for all books damaged or lost.

The board views vandalism against school property by students as reprehensible. In response the principal is directed to take such steps as are necessary.

1. To identify the student(s) involved.
2. To call together persons, including the parents, to study the causes and to advise on appropriate disciplinary action.
3. To decide upon disciplinary action and to assess the students and/or their parents for any costs.
4. To take any constructive action needed to try and guard against further such student misbehavior.

Final report cards and diplomas may not be issued until bills are paid.

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: GDBAA
Date of Adoption: June 18, 1980 Review by Policy Committee for possible deletion: April 10, 2019	Page 1 of 1

SUPPORT STAFF

Reward for Outstanding Performance

A member of the non-salaried staff may be judged eligible by the school board for additional financial reward based upon outstanding performance. Such re-ward may be given in the form of a bonus for outstanding performance at the completion of the school year.

Candidates for an additional financial reward may be identified by the school board, an administrator, or by a member of the salaried or non-salaried staff. Salaried or non-salaried staff wishing to recommend persons for such financial rewards will make such recommendations through a statement in a sealed envelope given to the superintendent of schools. The superintendent will announce annually the period during which such recommendations may be submitted. De-termination of the recipient(s) is the responsibility of the school board.